



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

MINUTES OF THE COMPULSORY BRIEFING MEETING FOR TENDER W1024WTE HELD AT GROOTDRAAI DAM STANDERTON SITE OFFICE ON TUESDAY , 12TH MAY 2015 and 29 MAY 2015 AT 10:00AM. (GALVANISING ONLY STEEL RODS FOR VLAKFONTEIN CANAL REHABILITATION NEAR STANDERTON IN MPUMALANGA.)

WELCOME

Everyone in attendance was welcomed by Mr. Majji.

ATTENDANCE

PRESENT: As per the attached list.

Everyone in attendance signed the attendance register as attached.

PRESENTATION

Mr. Majji gave a brief presentation on the compulsory documentation that all bidders must fully comply to. It was emphasized that evaluation Committee will be following a phased approach during the evaluation which is divided into three (03) the administrative compliance , technical compliance and the price and preference.

Phase 1 : Administrative compliance

Bidders are required to submit and complete the following documents which should form part of the bid submitted by closing date .

- (a) An original and valid tax clearance certificate .

If bidders do not have the original Tax clearance certificate and have bid before in the Department, a reference should be made by the bidder. This will only be acceptable if the Department is in possession of the original Tax clearance certificate and the certificate is still valid .

A trust , consortium or joint venture must submit individual Original Tax clearance certificates .

Joint Ventures

- 2.1 Attach a Joint Venture agreement which includes the percentage contribution to the Project.
- 2.2 All parties involved in the joint venture must submit a TAX CLEARANCE CERTIFICATE (please refer to paragraph 1.2 of this document)
- 2.3 A consolidated B-BBEE certificate must be submitted.

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(b) The pricing schedule (SBD3.2)

The pricing schedule must be completed in full. **Please note** that offloading and loading of steel at the factory will be the bidders cost. Department is using its own truck to deliver the steel to the Galvanising factory and collecting it and at our site we will offload the truck as the department.

(c) Completion and inclusion of standard bidding documents .

The following standard bidding documents must be completed in full and signed .

- SBD 1 , SBD 4 , SBD 6.1, SBD 8 and SBD 9.

(d) Company registration certificate (original or certified copy). Attach CIPRO/CIPC documents (original or certified) an certified copies of Identities of all Directors .

The bidders were advised to certify the documents .

(e) Do not use the Tippex any where on the tender document if you made a mistake please scratch if off and initial next to it.

Phase 2: Technical Evaluation and Specification Compliance

Mr Godwill show them the sample of the steel rod and he explained the spec as expected by the service providers. The shapes of the rods the material is high tensile steel with rough texture. The size or dimension for the rods diameter is 10mm and the length is 1.08mm and the expected temperature for galvanizing this rod is 460 degrees celcius and the thickness to be 85micrometer. Galvanising must provide a tight metallurgical bound that is rust resistant because it is going to be used in a water structure. Galvanising to be done according to SABS ISO 1461: 1999 or SANS 121:2000 standards or similar approved. Please attach the SABS certificates. The quantity expected for this Galvanising is 166000 kg and our monthly expected demand is 25 000 kg to be done within 7 days and deliver back to us within 7 days. Penalties will be imposed if not received on time. Please make arrangement with with the factory that the firm period for collection is 7 days or if you have Galvinised within 2 days please call us we will come and collect. The steel can be in any shape and it is the vendors responsibility to be galvanized according to the SABS Standards and must be of good quality.

The service provider must be within a radius of 250km from Standerton (Mpumalanga Province). Closer distances will be preferred.

All of the technical items listed below must be complied with to enable the bidder to pass through to the next phase:

- 1) Standard specification as set out under Section 3: Specification and compliance thereof.
- 2) The bid will be rendered non responsive if the bidder fails to complete the "Comply / Not Comply " section in the Specification under Section 3: Specifications

The "Comply / Not Comply" section should be accurately completed and suppliers should not blindly complete this section, but be sure of what is complied with. It should be completed in such a way that there is no doubt. For example the relevant answer should be ticked or circled and the other deleted. If it is "Not Comply" is indicated, clear reasons should be given. Any deviations should be

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explained in full on a separate page annexed to the bidding documents. No changes should be made, on the bidding documents, to the specification by the bidder. Only bidders that have passed phase 2 shall be considered for phase 3 of the evaluation process.

Phase 3 : Evaluation of price and preference points .

The bidders are required to submit original and valid BBBEE status level verification certificates or certified copies together with their bids. The validity of the certified certificate must be 60 days. Bidders who do not submit BBBEE status level verification certificates or are non-compliant contributors to BBBEE do not qualify for the preference points for BBBEE but will not be disqualified from the bidding process . They will score points out of 90 for price only and zero(0) points out of 10 for BBBEE .

A trust , consortium or joint venture must submit a consolidated BBBEE status level verification certificates .

4. Closing and Opening of Bids

Submission and preparation

A document is issued for free to prospective Bidder. These documents are obtainable from:

Supply Chain Office
Entrance Emanzini Building (G17)
173 Francis Baard Street
PRETORIA
0002

Bidders will not be able to submit documents that have been obtained in any other way.

The document can be sent back to

POSTAL ADDRESS:

DIRECTOR-GENERAL: WATER AND SANITATION
PRIVATE BAG X313
PRETORIA, 0001

OR TO BE DEPOSITED IN:

THE BID BOX AT THE ENTRANCE OF ZWAMADAKA BUILDING
157 FRANCIS-BAARD STREET
PRETORIA, 0002

The closing date for this bid is no longer 28 May 2015 it is changed to 11 June 2015 at 11:00. No Bids will be accepted unless the Bidder attended the compulsory briefing session and they submit before 11:00am on the closing date.

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Two copies of the Bid Documents shall be duly completed, signed and submitted as follows:

- (a) **THE ORIGINAL BID**, together with supporting documents
- (b) **THE DUPLICATE COPY OF THE BID**, together with supporting documents


It is important for the bidder to keep a copy in order to be sure what was completed on the bidding documents in case of clarification needed by DWS.

General

Any enquiries regarding technical information may be directed to nyezig@gmail.com
and for Bidding procedures Ernest Malekana and Thandie Plaatjie can be contacted at
012 336 7066/8364.

CLOSURE

The meeting was adjourned at 11h00



29 JUN 2015

CHAIRPERSON
SB Majji
Deputy Director SCM

DATE